

## Saltash Town Council Fees and Charges

Description	2023/2024 Charge	2024/25 Proposed Charge Additions/Amendments Remove fee/charge
<b>Room Hire (Non VATable)</b>	<b>Non VATable</b>	<b>Non VATable</b>
<b>Guildhall (Minimum 2 hour booking)</b>		
Casual ph - weekdays 9am - 5pm (Community Rate)	£10.30	£10.30
Casual ph - weekends & evenings (Community Rate)	£21.50	£21.50
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40	£15.40
Casual ph - weekends & evenings (Commercial Rate)	£25.90	£25.90
<b>Council Chamber</b>		
Casual ph - weekdays 9 am - 5pm (Community Rate)	£10.30	£10.30
Casual ph - weekends & evenings (Community Rate)	£15.40	£15.40
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40	£15.40
Casual ph - weekends & evenings (Commercial Rate)	£18.50	£18.50
<b>20% Discount for regular bookers evenings and weekends</b>		
	<b>Including VAT</b>	<b>Including VAT</b>
<b>Room Hire Extras (VATable)</b>		
Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
<b>Other Charges</b>	<b>Including VAT</b>	<b>Including VAT</b>
Photocopying		
	20p Black 35p Colour	<del>20p-Black</del> <del>35p-Colour</del>
<b>1-29 sheets (price per sheet)</b>		<b>Propose to match Library Charges set by CC</b>
Monochrome A4		£0.10
Monochrome A3		£0.20
Colour A4		£0.50
Colour A3		£1.00
<b>30 plus sheets (price per sheet)</b>		
Monochrome A4		£0.08
Monochrome A3		£0.16
Colour A4		£0.40
Colour A3		£0.80
High gloss colour printing on customer's own paper		£1.00 per sheet
High gloss colour printing on library paper		£1.25 per sheet
<b>Room Hire (VATable)</b>	<b>Including VAT</b>	<b>Including VAT</b>
<b>Isambard House (Station) (Minimum 2 hour booking)</b>		
Casual ph - weekdays, weekends and evenings (Community Rate)	£10.00	£10.00
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
Casual ph - weekends & evenings (Commercial Rate)	£30.00	£30.00
<b>20% Discount for regular bookers evenings and weekends</b>		
<b>Room Hire Art Exhibitons (VATable)</b>		
<b>Isambard House (Station)</b>		
<b>Based on 6 hour day</b>		
<b>Saltash Based Exhibitors</b>		
Weekdays - per day + 10% commission of sales	£36.00	£36.00
Weekends - per day + 10% commission of sales	£60.00	£60.00
<b>Non Saltash Based Exhibitors</b>		
Weekdays - per day + 10% commission of sales	£48.00	£48.00
Weekends - per day + 10% commission of sales	£72.00	£72.00
<b>Room Hire Extras (VATable)</b>		
Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
<b>Other Charges (VATable)</b>	<b>Including VAT</b>	<b>Including VAT</b>
Freedom of Information Charge (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour

<b>Mooring Fees (VATable)</b>		<b>Including VAT</b>	<b>Including VAT</b>
<b>Permanent Pontoon Moorings</b>	Permanent Pontoon (Berth) per metre, charged per annum - minimum chargeable length 5 metres <del>£900</del> (Non Commercial)	£186.00	Increase by 10% £205.00
	Permanent Pontoon (Berth) per metre, charged per annum - minimum chargeable length 5 metres <del>£1,300</del> (Commercial)	£282.00	Increase by 10% £310.00
	Permanent Extra Length Pontoon (Berth) per metre, charged per annum - minimum chargeable length 9 metres (Non Commercial) <b>NEW CATEGORY</b>	£186.00	Increase by 20% £225.00
	Permanent Extra Length Pontoon (Berth) per metre, charged per annum - minimum chargeable length 9 metres (Commercial) <b>NEW CATEGORY</b>	£282.00	Increase by 20% £340.00
<b>Daily Visiting</b>	Visiting boats - (2 hours free); charge for 24 hour period (Non Commercial)	£30.00	£30.00
	Visiting boats - (2 hours free); charge for 24 hour period (Commercial)	£45.00	£45.00
	<del>Visiting boats - 3 day stay (1 Day free of charge) (Non Commercial)</del>	£60.00	<del>£60.00</del>
<b>Trusted Boat Owner Scheme</b>	<del>Trusted Boat Scheme - Trusted Boat Owner Scheme</del> - (casual users); charge for period of 1st April - <del>31st August</del> 31st March Contract includes 2 hours free stay per visit and 2 free overnight stays per 12 month period	£80.00	£100.00
	<del>Trusted Boat Scheme - Trusted Boat Owner Scheme</del> (casual users); charge for period of 1st September - 31st March Contract includes 2 hours free stay per visit and 1 free overnight stay per winter season period	£48.00	£50.00
<b>Allotments (Non VATable)</b>		<b>Non VATable</b>	<b>Non VATable</b>
	Grenfell Avenue, charge per annum	£30.00	£40.00
	* Fairmead Road, charge per annum	£45.00	£55.00
	* Churchtown, charge per annum	£50.00	£60.00
	* Water, charge per annum	£10.00	£30.00
<b>Library Charges</b>		<b>Set by Cornwall Council</b>	<b>Set by Cornwall Council</b>
<b>Replacement membership cards:</b>	Adult members	£1.50	£1.50
	Concessions, Access, Young Adult	£1.00	£1.00
	Under 16s	£0.50	£0.50
<b>Hire Charges:</b>		from £0.50 to £3 per week	from £0.50 to £3 per week
	DVDs :		
	Access Member limited to 2 at a time	free	free
	Non-fiction	free	free
	Access Member	Free	Free
	Audiobook CDs per 3 week loan		
	Adults	Free	Free
	Children	Free	Free
	Access members, housebound member and looked after children	Free	Free
	<b>Reservations:</b>	Adults and Concessionary users	£1 per item if placed by staff member
Online reservations		Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Access and Housebound members		Free	Free
Under 18s		Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)		Free	Free
<b>Books on Prescription</b>		Free	Free
<b>Performing Arts collection:</b>	Vocal and Orchestral sets	No charge	No charge
<b>Vocal and orchestral sets requested from outside Cornwall</b>	Vocal scores	10 Scores at £4 per month	10 Scores at £4 per month
	Orchestral sets	£10 per set per 3 months	£10 per set per 3 months
		£7 per 20 copies	£7 per 20 copies
	Postage charge (please note this charge may vary, ask staff for details)		
	Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	£6.00
Reservation charge from library authorities outside South West Region (non-refundable)	£12.50	£12.50	
<b>Out of County Inter Library Loan Requests:</b>	Adults	£10.10	<del>£10.10</del> £11.20
	Concessions, Young Adults	£9.10	<del>£9.10</del> £10.05
	Children	£4.10	<del>£4.10</del> £4.50
	British library book loan request	£19.00	<del>£19.00</del> £21.00
	British Library periodical request	£13.25	<del>£13.25</del> £14.70
	British Library Loan Renewal	£5.10 per 3 week renewal period	<del>£5.10 per 3 week renewal period</del> £5.65 per 3 week renewal period

<p><b>Use of public computers (subject to availability):</b>          Cornwall library members</p> <p>Other library members (English and Welsh Library Authorities on production of a library card)          Non-members          Access to Wi-Fi</p> <p><b>Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.</b></p> <p><b>Printing from any source:</b></p> <p><b>1-29 sheets (price per sheet)</b>          Monochrome A4          Monochrome A3          Colour A4          Colour A3</p> <p><b>30 plus sheets (price per sheet)</b>          Monochrome A4          Monochrome A3          Colour A4          Colour A3          High gloss colour printing on customer's own paper          High gloss colour printing on library paper</p> <p><b>Commission rates:</b></p> <p>Requires signed agreement in place between artist and relevant Council</p>	<p>Free for two hours          Free for one hour</p> <p>Free for half an hour - no extension          Free</p> <p>£0.10          £0.20          £0.50          £1.00</p> <p>£0.08          £0.16          £0.40          £0.80          £1.00 per sheet          £1.25 per sheet</p> <p>30%</p>	<p>Free for two hours          Free for one hour</p> <p>Free for half an hour - no extension          Free</p> <p>£0.10          £0.20          £0.50          £1.00</p> <p>£0.08          £0.16          £0.40          £0.80          £1.00 per sheet          £1.25 per sheet</p> <p>30%</p>
<p><b>Additional Library Charges</b></p> <p><b>Seagull Bags</b> (CC to roll out wheelie bins to all residents. Date TBC. Continue to sell until current stock runs out. Agreed delegated authority to Finance Office to remove from Fees &amp; Charges when appropriate)</p> <p>Activities</p>	<p><b>Set by Saltash Town Council</b></p> <p>£4.00</p> <p>Ticket price to be given on application</p>	<p><b>Set by Saltash Town Council</b></p> <p>£4.00</p> <p>Ticket price to be given on application</p>